

## Life Story Work - Quality Assurance Tool

*This tool should be used as part of a reflective discussion between the Team Manager & Worker/Author responsible for the LSB/LLL while reviewing together the quality of the LSB/LLL that has been completed*

Case ID:	Click here to enter text.	Date of QA:	Click or tap to enter a date.
Author of work/Social Worker:	Click here to enter text.	Team Manager conducting QA:	Click here to enter text.

<b>Life Story Book or Later in Life Letter</b> (Delete whichever is NOT applicable to this QA.)		
<i>Provide an overview of the relationship that the author of the LSB/LLL has with the child. ie- how long have they know the child/their family, are they confident they know the child's story, what is the quality of the relationship between the child &amp; worker/author, does the child meaningfully engage with the worker/author?</i>		Overview of quality of relationship:
<i>Is the language appropriate for the current developmental stage of the child? Consider the tone, is it sensitively but honestly written- has language that cares been used?</i>	Choose an item.	Please state why:
<i>Does it give a detailed accurate account of the child's journey before, and into care, considering transitions through homes the child has lived within?</i>	Choose an item.	Please state why:
<i>Does it provide a clear rationale for the decisions made-, when and why? (Including removal from birth parents/family, transitions through the child's various homes) Is Jargon avoided?</i>	Choose an item.	Please state why:
<i>Has the child had any direct input into creating the LSB? Would it answer any specific queries they have?</i>	Choose an item.	Please state why:
<i>Is there evidence that the child's birth family and current/previous carers have contributed with information? Do the carers and birth family agree with the narrative provided around the child's 'story'?</i>	Choose an item.	Please state why:

<p><i>Are good quality photographs included, from birth to current age? Photos should be included of as many significant birth family members as possible without becoming a photo album.</i></p>	<p>Choose an item.</p>	<p>Please state why:</p>
<p><i>Is there a detailed birth family tree included, with DOB's and full names? Is a copy of the birth certificate included?</i></p>	<p>Choose an item.</p>	<p>Please state why:</p>
<p><i>Does the LSB/LLL capture key developmental milestones, birthdays, celebrations, and significant changes, such as school transitions. Highlighting positives and achievements for the CYP as well as challenging times.</i></p>	<p>Choose an item.</p>	<p>Please state why:</p>
<p><i>For children in lasting homes (ratified as permanent), is there relevant information about those carers/the child's home included and does it capture how their permanence decision was celebrated?</i></p>	<p>Choose an item.</p>	<p>Please state why:</p>
<p><i>How is the LSB presented- has care been taken to make this bespoke to the CYP, it is inviting and interesting to look at? Avoids long narratives and has been spell checked? Is there an electronic copy?</i></p>	<p>Choose an item.</p>	<p>Please state why:</p>

### Recommended & Agreed Actions

**Is the Life Story Book/Later Life Letter ready to be shared with the child- if so when will this be done by the Social Worker and when/who will save on LCS?  
If not- what work is still required and does the author require support to do this? Could this piece of work be used as a good practice example?**